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Ministero dell’Istruzione e del Merito

ISTITUTO D’ISTRUZIONE SUPERIORE

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 **Short-term Exchange Program Agreement**

between

**IIS Luigi Galvani (Milano)**

and

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Indicare l’istituto partner**

The Principals of IIS Luigi Galvani (Milan) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare l’istituto partner**

 agree to start a new student exchange program for the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_school year.

# Section 1: Purpose

IIS Luigi Galvani and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare l’istituto partner**

 wish to promote global acknowledgement and engagement through cross-cultural awareness, language and intercultural competence, personal adaptability and cross-country teamwork by participating in a short-term secondary school student exchange, on the terms set forth in this agreement.

The purpose of the exchange is to broaden student’s understanding of the world and to strengthen relationships and cooperation between school students and staff across Europe.

# Section 2: Collaboration Components

Each school may propose and select up to 10 secondary school students and two chaperones for participation in the exchange program established under this agreement.

\_\_\_\_\_\_\_\_\_\_\_ **Indicare l’istituto partner**  students will be hosted by IIS Luigi Galvani students in \_\_\_\_\_\_\_\_\_\_ for about a week. They will attend some school lessons with their hosts and will be involved in cultural activities, such as visiting important historical or natural sites, monuments, and museums. The visit will then be reciprocated by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare l’istituto partner** students in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Participation expectations include:

* Students in good academic standing
* Students with a good discipline record
* Family’s availability to accommodate guest’s needs
* Student and family application and interest/suitability

# Section 3: Cost

Host families will be responsible for meals and local transportation of their exchange students, as well as any field trip costs for their own student’s activities during the exchange period.

Each school will independently manage the organization and costs of the flights to reach the destination city.

# Section 4: School and Family Liaisons

The school and family liaisons for each party will be:

* For IIS Luigi Galvani, the school and family liaison will be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the school and family liaisons will be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

# Section 5: Policies and Procedures

Each party agrees to conduct all its activities under this agreement in compliance with all applicable laws and regulations. The school policies and procedures will apply to all students regardless of where located, and to all activities occurring at or based of that school’s facilities.

**Section 6: Insurance**

During the Exchange Program IIS Galvani insures its students against accidents through INAIL and its insurance company *Assicuratrice Milanese SpA* (policy number 582211296) for civil liability against third parties. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare l’istituto partner**  insures its students against accidents through \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In witness whereof, the duly authorized representatives of the school parties have signed this agreement, effective as of the date set forth above.

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| For IIS Luigi Galvani Dott.ssa Emanuela Maria Germanò(School Principal)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare generalità**(School Liaison)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare generalità** (School Liaison)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | For \_\_\_\_\_\_\_\_\_\_\_\_ **Indicare l’istituto partner** **Indicare generalità**(School Principal)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare generalità**(School Liaison)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Indicare generalità**(School Liaison)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Cancellare le parti in rosso**